



# HIGH SCHOOL AND BEYOND

## SANDBOX GUIDE

*for Principals*

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Housing all of your student's High School and Beyond data in one location for educators to review. Our application allows you to track student progress across all of the Bundled apps. Educators can review what students have accomplished in Career Planner, Four Year Plans, Graduation Monitor, and more by spotlighting individual students or downloading reports and data tables. Educators can also set up OSPI's requirements per Grade Level for students to have a clear idea of what they need to complete and when they need to complete it.

Containing all student progress in one application allows educators to quickly review multiple students at one time, making it easy to identify student compliance with OSPI's guidelines.

### LOGIN INSTRUCTIONS:

URL: <https://sandbox.schooldata.net/v2/high-school-and-beyond/#/educator>

Username: `highschool.principal`

Password: `highschool.principal.password`



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# Introduction

Housing all of your student's High School and Beyond data in one location for educators to review. Our application allows you to track student progress across all of the Bundled apps. Educators can review what students have accomplished in Career Planner, Four Year Plans, Graduation Monitor, and more by spotlighting individual students or downloading reports and data tables. Educators can also set up OSPI's requirements per Grade Level for students to have a clear idea of what they need to complete and when they need to complete it.

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## Login instructions

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## Navigating the Application

Our Left Hand Navigation guides you to other bundled applications, allows educators to review a single student or a group of students, and gives the options to review Data Tables or Reports specific to the bundled applications.



## Containers to Investigate

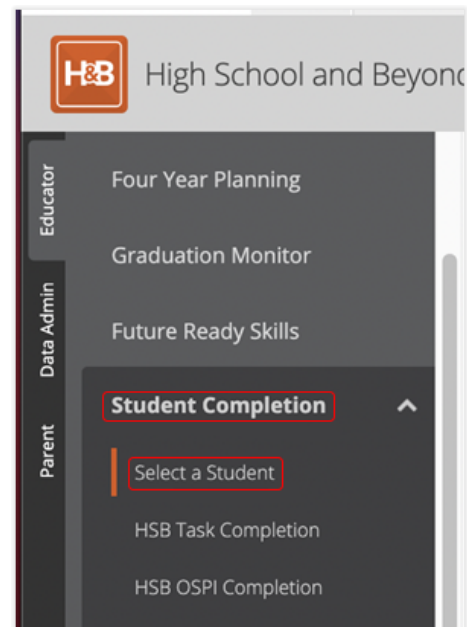
While there are many features to investigate, we are going to focus on the following:

- Student Completion - Select a Student
  - Single Student
  - Student Group
- Career Planner Completion
- Four Year Plan Completion
- Data Tables
- Reports

### Student Completion - Select a Student (Single Student)

This feature allows educators to review a single student to see all they have accomplished for their High School and Beyond Plan. This tool is most helpful when working with a student one on one.

First, you'll expand "Student Completion" and then click "Select a Student."



You can then search for the student by name, school, grade level, or ID.

Search Form

First Name (optional)

Last Name (optional)

Schools (optional) Select

North Plain High School

Golden Valley High School

Grade Levels (optional) Select

Enrollment School Year (required) Select

Currently Enrolled

SSID (optional)

Student Group (optional) Select

Other Id (optional)

Search

Once you've entered your search information, a list of students will appear to select from. Find the specific student and click on the magnifying glass to the left of their name.

Results

HSB Educator Student Completion Search (7 records)

	First Name	Last Name	SSID	Other Id	School Year	Grade Level	School	
	John	Hoffee*	7725228925	3333040133	2021/22	6th Grade	South Shores...	
	John	Loza Jimenez*	5145665373	3303040533	2021/22	4th Grade	South Shores...	
	John Jr	St Martin*	1237873773	3313030733	2021/22	3rd Grade	South Plain E...	
	Johnathan	Kloster*	7908954718	3453050133	2021/22	6th Grade	South Shores...	
	Johne	Beltran Vertiz*	1395505240	3313010733	2021/22	3rd Grade	South Plain E...	
	Johnny	Erickson*	8399839037	3343030433	2021/22	8th Grade	Golden Valle...	
	Johnny	Profit*	4644272548	3313010133	2021/22	6th Grade	South Shores...	

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The page you'll land on is the students' High School and Beyond task page, where we can list all of the activities we want the students to be completing per grade level. You can also jump to the different application tabs to review what activities students have completed in those specific applications.

Completion: John Hoffee\* - 6th Grader - 2028 Previous Student Next Student

High School and Beyond Career Planner Create Four Year Plan Graduation Monitor Future Ready Skills Readiness Profile Assignments/Worksheets

High School and Beyond  ☐ High School and Beyond Plan is Complete Print Report

Tasks	9th Grade	10th Grade	11th Grade	12th Grade
Middle School				
Self-Assessments				
Surveys				
Links				

## Student Completion - Select a Student (Student Group)

This feature allows you to review one student at a time but easily click to the next student in your student group. This would be most beneficial to Counselors with specific student groups they focus on.



Rather than looking for a single student, instead, select a Student Group.

▲ Search Form

First Name (optional)

Last Name (optional)

Schools (optional)
 

Select

Grade Levels (optional)
 

Select

Enrollment School Year (required)
 

Select

SSID (optional)

Student Group (optional)
 

Select

Other Id (optional)

Select Student Group

Currently Enrolled ✕

10th Grade at North Plain High School (21/22) ✕

Search

Click on the first student magnifying glass. After reviewing the first student, you can click “Next Student” in the top right corner to continue going down your list of kids in that specific group.

Completion: Aaliyha Yanez Rangel\* - 10th Grader - 2024

Previous Student

Next Student

High School and Beyond ▼
 Career Planner ▼
 Create Four Year Plan
 Graduation Monitor ▼
 Future Ready Skills ▼
 Readiness Profile
 Assignments/Worksheets

High School and Beyond
 

High School and Beyond Plan is Complete
 

Print Report

**SchoolData.net**

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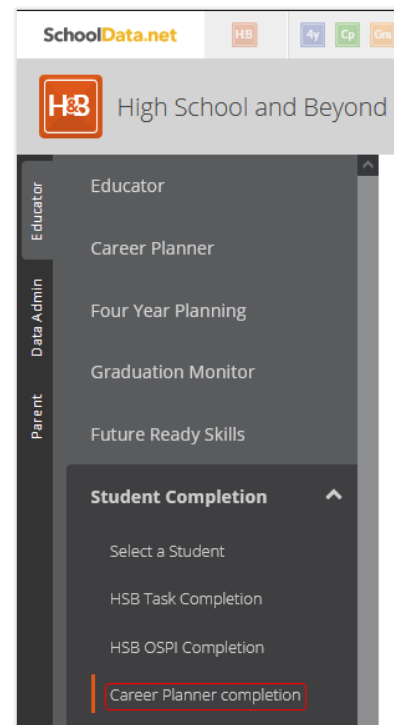


## Career Planner Completion

This data table will display all students in a selected student group and allows the educators to review all that students have accomplished within Career Planner.

Each column will pertain to a specific Career Planner activity. If the students have completed said activity, their answers/results will appear in the corresponding column. If the column remains empty, that is an indicator to the educator that the student has not yet completed it.

This information can also be downloaded by clicking on the gear icon and selecting "Download Data". You can do this via the Data Table Actions & options. Click on the gear icon located to the top right, as highlighted by the red square below. Then click on "Download Data" indicated by the red rectangle.



Career Planner Student Completion (1163 records) Ordered

Data Table Actions & Options

Student First Name	Student Last Name	SSID	District Id	School	Grade	Mo/Tu Group A Remote	ALBA
Jordan	Abbott-Ressler						
Kate	Abernathy						
Isaac	Ables						
Teanna	Acevedo						
Marcus	Adams						
Abigail	Adrian						
Caelie	Agosta						
Patrick	Akengue						
Eva	Akhmatdinova						
Edgar	Alaniz						
Fernanda	Alba Sandoval	2143345917	0334790	Prairie High School	12	Mo/Tu Group A Remote	ALBA
Ashleigh	Albrich	1493527075	0314403	Summit View Alt High S...	12		ALBF

Display Options: Display as Table Columns, Text Lines Per Row 1 text line, Show Pagination Controls

Columns / Properties: Student First Name, Student Last Name, SSID, District Id, School, Grade

Filtering: Filter Form, Show Quick Filters, Quick Filter Form

Grouping/Arrangement: Arrange Columns, Order Rows

Grid Actions: Download Data

ACTIONS: Refresh Data Table



## Four Year Plans Completion

This data table will display all students in a selected student group and allows the educators to review all that students have accomplished within the Four Year Planner.

Below, we can see this option selected and, in turn, the screen that is rendered.



Four Year Plan Student Completion (356 records) Filtered Ordered

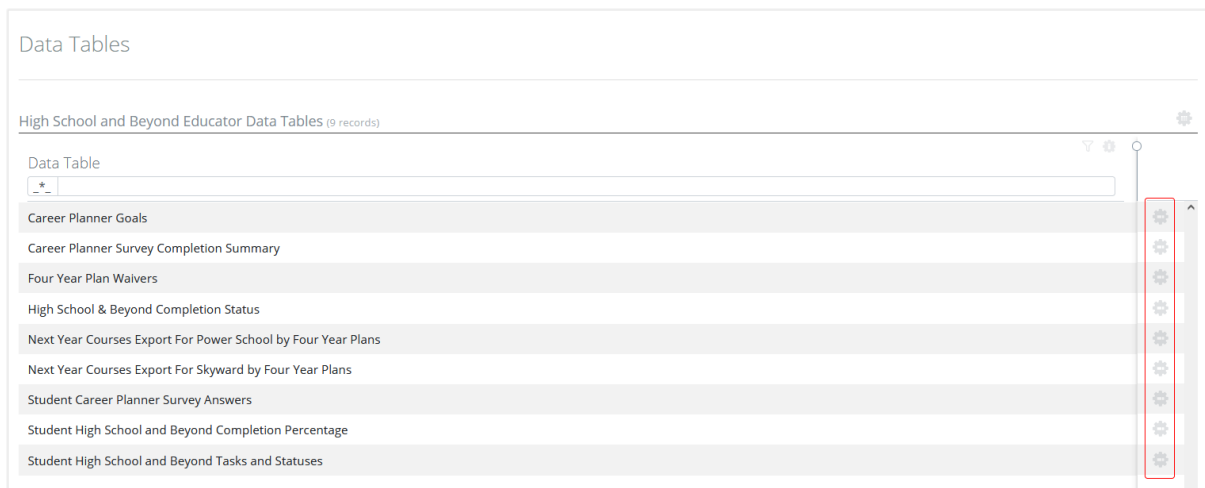
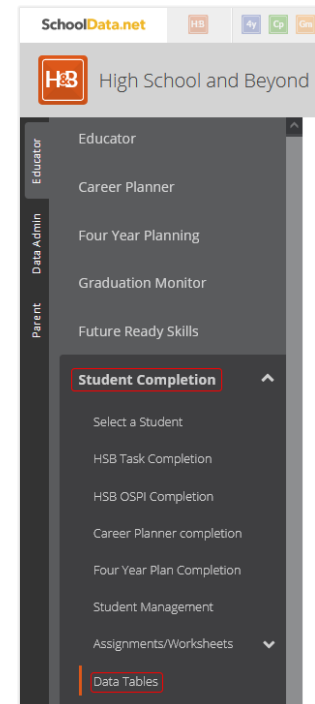
Student	Student	Student Has Plan true/false	Plan Label	Status	Four Year Plan Select	Post Secondary Plan	Graduation Pathway
Flavio	Aal	true	Test 6.1.2021	25%	Yakima High School Gr...	Go to College	General Post-Secondar...
Rick	Adams	false		100%			
Eric	Alcala	false		100%			
Kalen	Alcala ...	false		100%			
Kelly	Amado	false		100%			
Ken	Amador	false		100%			
Halyden	Amos	false		100%			
Regina	Amos	false		100%			
Walter	Angel	false		100%			
Amada	Angula...	false		100%			
Itzel	Angula...	false		100%			

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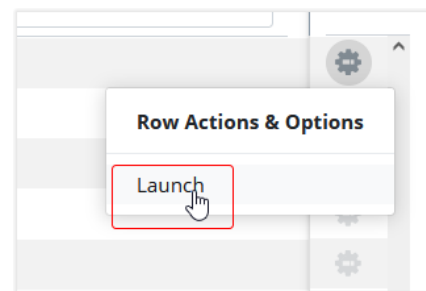
## Data Table

Here we house all of the Data Tables that pertain to High School and Beyond.

Start by clicking on one of the gear icons along the same line as the Data Table to specify the students/student group you wish to view data for. In the picture below, we can see said gears highlighted in red.



Once you have selected the gear icon, you will see the option to “Launch” appear in a drop-down menu. Select this option.



A new modal will appear that will allow you to put in your specifications.

Career Planner Goals

✓ Set ✕

Please Make a Selection for All Required Fields

School (optional) ..... Select ▾

Student Group (optional) ..... Select

Goal Type (optional) ..... Select

Exclude Withdrawn Students (optional) ▾

## Reports

These reports come in handy when wanting to see a quick list of student accomplishments or if an educator is looking for specific data.

To download one of these Reports, click on the gear icon next to the Report and select the student(s) you'd like to review.

You can accomplish this by clicking on the gear icon on the right-hand side of the screen. We can see in the picture below this button clicked on and the subsequent menu that appears when that is done. Furthermore, we can see the "Download Data" option highlighted.

